



1687 FOUNDATION BOOK REQUESTS

1. Go to <https://www.1687foundation.com/book-apply>
 - a. Fill in application form:
2. Must start the 2-step process by:
 - a. First submitting an information form on the website (Step 1). This form provides us with the details we need to determine if we can proceed to the request for resources (Step 2).
 - b. If we determine from Step 1 that the effort or event is not something we can provide for and will let you know.
 - c. If we determine from Step 1 that we can proceed, we will email you with instructions on Step 2, the resource request, where you will select books and quantities.
3. Must fall into one of these categories:
 - a. At Risk (homeless shelter, sex trafficking shelters, women's safe homes/shelters, soup kitchen, food pantry/bank, youth ranches)
 - b. Children (schools, after school programs, Christmas programs, Sunday School)
 - i. Children's efforts will be able to get ONLY children's books
 1. Four (4) Hardback books
 2. Coloring books
 3. The Story Bible
 4. The Case for Christ/Case for a Creator (*for middle/high school*)
 5. The Daily Question Journal (*for middle/high school*)
 - c. Healthcare (hospitals, clinics, pregnancy resource and support, treatment facilities, halfway houses)
4. We **CANNOT** provide resources for:
 - a. ANY street ministry (setting up a table on a corner; canvassing neighborhoods)
 - b. Church (adults)
5. We need to ship directly to the location of the event or effort or an approved church; no personal residences, no warehouses (unless discussed with VP first), no general business addresses.

6. We will need specifics for each effort or event:
 - a. Location of effort or event
 - b. Distribution details (how they will be distributed)
 - i. Can't be put in backpacks or gift bags, wrapped as gifts, food boxes that will be dropped off, mailed, etc.
 - ii. As a general rule: must be displayed on a table or similar for people to CHOOSE which book(s) they want
 - c. Number of people who will be served over a 3-month time frame
7. You may request for the number of people who will be served over a 3-month time frame
 - a. You are welcome to come back after 3 months and request again
 - b. If we determine that the quantity requested is more than would be used for the effort, we will reduce accordingly.
8. Resources may be used ONLY for the approved method of distribution.

Please note: If anyone contacts 1687 Foundation and conducts themselves in an unprofessional manner, they might be disqualified from receiving their free resources.

If you have any questions, please contact Chad McVann at chad.mcvann@urbanhopenyc.org, or 929-605-7547